

LIBRARY BOARD MEETING
Brewer Public Library
December 2, 2002

The meeting of the Library Board was called to order by President Norm Sandmire at 5:00 PM. He noted that the agenda for the meeting had been properly published. The following members were present: Larry Loomis, Deb Liegel, Norm Sandmire, Nancy Keegan, Carol Clausius, Carey Bradley, and Lewis Van Vliet. Excused absence: Elda Fry.

Nancy Keegan moved that the minutes of the November 4, 2002 meeting be approved. Second by Carol Clausius. Motion carried.

Tom Bachman reported that the fire inspector was here and had several minor complaints, but was happy with the building overall.

Lisa Rewald suggested spending \$1000.00 more for a bigger server than allowed from the Microsoft grant. (They gave us \$4000.00 for it.) Norm Sandmire noted that we may have a budget surplus, so perhaps we could go ahead with the upgrade. Tom Bachman recommended using funds from permanent improvements to cover it. Lewis Van Vliet made a motion to fund the upgrade from permanent improvements. Carol Clausius seconded the motion. Motion carried.

Lisa Rewald also said that the Strategic Planning Meeting recommended that the Library Board adopt a mission statement & vision statement. The mission for the library is in the policy manual, but no vision statement exists. Larry Loomis suggested that the Long Range Planning Committee work on a vision statement to submit to the Board for approval.

Election of Officers wasn't done in June of 2002, so Lewis Van Vliet moved to have a vote of acclimation for existing officers, and select a secretary/treasurer. Carol Clausius seconded the motion. Motion carried. Nancy Keegan nominated Elda Fry as secretary treasurer. Second by Debra Liegel. Larry Loomis moved to close nominations. Voting was unanimous.

The Library Board reconsidered loaning artwork to City Hall on a rotating basis. Lewis Van Vliet thought that nothing would be insured if it left the library premises. Larry Loomis moved that Brewer Public Library should NOT loan or lease it's artifacts beyond library property. Second by Nancy Keegan. Motion carried by unanimous vote.

Carey Bradley questioned the bill for PC's for the library staff from the Friends of the Library. Tom Bachman explained that Moody Ahmad wants to get technology items from the internet to save money, and wants to be reimbursed by the Friends in a timely manner. Strangs will do the wiring for the technology update. Debra Liegel moved that the bills be paid. Second by Larry Loomis. Motion carried.

Lewis Van Vliet moved to go into closed session per WI Statute 19.85(1)(c) to discuss director replacement. Second by Larry Loomis. Roll call was unanimous.

Lewis Van Vliet moved to go back into open session. Meeting adjourned at 6:00 PM.

Submitted by, *Michele Nolen Karras*

Michele Nolen-Karras, Acting Secretary