

LIBRARY BOARD MEETING
Brewer Public Library
February 4, 2002

The meeting of the Library Board was called to order by Norm Sandmire at 5:00 PM. He noted that the agenda for the meeting had been properly published. The following members were present: Carol Clausius, Tom Lambries, Glenn Ferguson, Larry Loomis, Sharon Swiggum, Norm Sandmire, and Jim Husnik.

Glenn Ferguson moved that the minutes of the January 7, 2002 meeting be approved. Second by Tom Lambries. Motion carried.

Tom Bachman reported that last year's budget came out close. We were several hundred dollars under the limit. There's about a 3% increase in the budget for this year. The money from the county is kept separate from the city's budget.

There will be a reception for Joe Koelsch at the library on Sat. Feb. 23, at 2 PM, sponsored by the Friends group. All Board members are invited. Kathy Bastian elaborated on the gift.

Norm Sandmire suggested that it's time to change the building door locks. They were last changed in 1979, and all employees now have a master key. Tom Perkins bid Approx. \$300.00 to make the change. Jim Husnik moved to go ahead with the change if the bid is under \$500.00. Carol Clausius seconded the motion. Motion carried. Norm will contact Tom Perkins.

The book security system has been in for some time, and magnetic strips are installed in all new books, but it hasn't been implemented because not all of the books were done. Tom Bachman promised to start using it immediately.

Increasing the hours of the County History Room was discussed. It's open 10-4:30 on MWF now. Sandy Cunningham would like one more day added to her schedule and one more staff person to do 12 hrs. per week. Larry Loomis advised Tom Bachman to do a needs assessment for general staff needs & costs. There is county money available for this.

Tom Lambries moved that the bills for the month of January 2002 be approved. Second by Glenn Ferguson. Motion carried.

Larry Loomis commented on the lighting project. The Long Range Planning Committee recommends that an energy audit be done.

Tom Bachman distributed 1998 Trustee Handbooks to those who didn't have one.

Lisa Rewald handed out a Steering Committee report from the Long Range Planning Committee with recommendations and goals.

Dee Munz asked why the library's web site hasn't been updated. Tom Bachman will contact John Madden to ask him to recommend someone to continue the project.

Larry Loomis moved to go into closed session to discuss director's evaluation. Second by Jim Husnik. Roll call unanimous.

Submitted by,

Michele Nolen-Karras, Acting Secretary

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